



City of Rolling Hills

INCORPORATED JANUARY 24, 1957

NO. 2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521
FAX (310) 377-7288

**AGENDA
REGULAR MEETING**

**CITY COUNCIL
MONDAY, December 23, 2019**

**CITY OF ROLLING HILLS
7:00 P.M.**

Next Resolution No. 1247

Next Ordinance No. 363

1. **CALL TO ORDER**

2. **ROLL CALL**

PLEDGE OF ALLEGIANCE

3. **OPEN AGENDA - PUBLIC COMMENT WELCOME**

This is the appropriate time for members of the public to make comments regarding the items on the consent calendar or items not listed on this agenda. Pursuant to the Brown Act, no action will take place on any items not on the agenda.

4. **CONSENT CALENDAR**

Matters which may be acted upon by the City Council in a single motion. Any Councilmember may request removal of any item from the Consent Calendar causing it to be considered under Council Actions.

NONE.

5. **COMMISSION ITEMS**

NONE.

6. **PUBLIC HEARINGS**

NONE.

7. **OLD BUSINESS**

NONE.

8. NEW BUSINESS

- A. CONSIDERATION AND APPROVAL TO AWARD A CONSTRUCTION CONTRACT TO PCI FOR THE FY 2019-2020 TRAFFIC SIGNING, STRIPING, AND PAVEMENT MARKING PROJECT FOR AN AMOUNT OF \$40,479.50 FOR WORK INCLUDED IN SCHEDULE A.

9. MATTERS FROM THE CITY COUNCIL AND MEETING ATTENDANCE REPORTS

NONE.

10. MATTERS FROM STAFF

NONE.

11. ADJOURNMENT

Next regular meeting: Monday, January 13, 2020 at 7:00 p.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Public Comment is welcome on any item prior to City Council action on the item.

Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.



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Agenda Item No: 8A
Mtg. Date: 12/23/2019

TO: HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL

FROM ELAINE JENG, P.E., CITY MANAGER

SUBJECT: CONSIDERATION AND APPROVAL TO AWARD A CONSTRUCTION CONTRACT TO PCI FOR THE FY 2019-2020 TRAFFIC SIGNING, STRIPING, AND PAVEMENT MARKING PROJECT FOR AN AMOUNT OF \$40,479.50 FOR WORK INCLUDED IN SCHEDULE A.

DATE: DECEMBER 23, 2019

ATTACHMENTS:

- 1. CONSTRUCTION BID FROM PCI**
- 2. CONSTRUCTION BID FROM STERND AHL ENTERPRISE INC.**
- 3. DRAFT CONSTRUCTION CONTRACT**

BACKGROUND

Roads in Rolling Hills are under the control of the Rolling Hills Community Association (RHCA). RHCA selects streets within the City to be rehabilitated on a regular basis. Typically, RHCA informs staff of the project locations planned for resurfacing and City staff prepare a project specification identifying the linear footage of striping, square footage of pavement markings and their locations, solicits construction bids and manages the implementation of signing, striping and pavement markings.

In March 2019, RHCA repaved four streets: Williamsburg Lane, Lower Blackwater Canyon Road, Middleridge Lane North and Middleridge Lane South. In anticipation of the pavement work, the City conducted an inventory of the signage and striping for the four streets. The inventory was taken to the City Council for approval. In January 2019, the City Council directed staff to remove the replacement of signs as a part of the project and instructed staff to advertise for construction bids to implement the striping. In

February and March 2019, City Hall experienced loss of staff and the striping of the four streets was delayed.

In July 2019, the City hired a Project Manager Alan Palermo Consulting (APC) to assist with capital improvement projects including the Fiscal Year 2019-2020 Signing and Striping Project. In September 2019, the RHCA requested changes to the Bulky Item Pick up date scheduled in October 2019 as Crest Road East was contemplated to be rehabilitated. In and around this timeframe, the RHCA also requested to re-stripe existing horse crossings as well as place new striping and signage at other locations inventoried by the RHCA staff. Also in September 2019, a resident requested an evaluation of the intersection Williamsburg Lane and Lower Blackwater Canyon Road.

Assembling the scopes of work outlined above, the Fiscal Year 2019-2020 Signing and Striping Project includes the proposed signing and striping of horse crossings, the signing and striping of the four streets (Middleridge Lane North, Middleridge Lane South, Williamsburg Lane and Lower Blackwater Canyon Road), the signing and striping of Crest Road East, and the signage and striping of the proposed all-way stop control at Williamsburg Lane and Lower Blackwater Canyon Road. The project was reviewed by the Traffic Commission on October 3, 2019 and was recommended for approval and advertisement for construction bid.

At the October 14, 2019 City Council Meeting staff received approval of the scope of work for the FY 2019-2020 traffic signing, striping, and pavement marking project and authorization to advertise for construction bids.

Between October and December 2019, APC prepared the project specifications and organized the work using Schedule A and Schedule B. Schedule A includes the signing and striping of the repaved streets (Middleridge Lane North, Middleridge Lane South, Williamsburg Lane, Lower Blackwater Canyon Road and Crest Road East). Schedule B includes the horse crossings and modifying the intersection of Williamsburg Lane and Lower Black Water Canyon Road from a two-way stop to a four-way stop intersection. The bid was organized as outlined to provide the City flexibility in selecting the scope of work based on pricing. City Council can elect to move forward with Schedule A, or Schedule A and B, or reject all bids. Additionally, the bid also requested the lowest responsive and responsible bidder to serve the City in the next 12 months with the unit prices listed in the bid.

DISCUSSION

On December 5, 2019, the City published the Request for Bid in a local newspaper as mandated by the State Public Contract Code. On December 19, 2019, the City received two (2) sealed bids. The order ranked the lowest responsive bid for work included in Schedule A and for work included in Schedules A & B are as follows:

Schedule A:

- 1. PCI.....\$40,479.50
- 2. Sterndahl Enterprises Inc.....\$70,724.00

Schedules A & B:

- 1. PCI.....\$73,684.50
- 2. Sterndahl Enterprises Inc.....\$141,024.00

Staff validated all bids received and determined that PCI is the lowest responsive and responsible bidder. If the City Council elects to move forward with Schedule A, PCI is the lowest responsive and responsible bidder. If the City Council elects to move forward with Schedule B, PCI is the lowest responsive and responsible bidder.

A comparison of PCI’s unit prices with the Engineer’s Estimate showed on the average, PCI’s bid is approximately 2.7 times more than the Engineer’s Estimate. Bids are reflective of current market conditions. Comparison of the bids received, the highest bid for Schedule A is approximately 75% more than the lowest bid. The highest bid for Schedule A and B is approximately 91% more than the lowest bid.

In the past four months, City staff received inquiries from residents on the timing of the striping project. Community members also expressed urgency at a recent neighborhood meeting regarding the need to bridge the gap between pavement rehabilitation work and the timing in which striping and signage follow. In conventional cities where the agency has right-of-ways, roadway rehabilitation work are always performed with a general contractor that has a signage/striping sub-contractor on the team. In this arrangement, the gap between the completion of the asphalt work and the signage and striping is typically one to two weeks. In the case of the four streets paved by RHCA in March 2019, there will be a gap of 10 months assuming signing/striping takes place in January 2020. In the case of Crest Road East paved by RHCA in October 2019, there will be a gap of three months again assuming signing and striping take place in January 2020.

In response to the community’s expressed concern for safety, it is staff’s recommendation that the City Council move to award the construction contract to PCI for work included in Schedule A for an amount of \$40,479.50. Staff also recommends the City Council to direct staff to solicit pricing from the Los Angeles County Public Works Department to perform the scope of work outlined in Schedule B.

FISCAL IMPACT

In Fiscal Year 2019-2020, \$40,000 is budgeted in the Traffic Safety Fund for road striping and signage. The shortfall of \$479.50 will be funded using allocated budget for the tennis court improvement project.

NOTIFICATION

The Rolling Hills Community Association (RHCA), President of Caballeros, and residents along streets receiving new striping and pavement markings will be notified in advance of the construction activity.

CONCLUSION

Staff recommends that the City Council move to award the construction contract to PCI for work included in Schedule A of the Request for Bid for an amount of \$40,479.50 and allocate an additional \$4,048 for 10% contingency for a total of \$44,527.50. Staff also recommends that the City Council direct staff to solicit pricing from the Los Angeles County Public Works Department to perform the work outlined in Schedule B.